

Section: PS 702-E
Waiver of Benefits – Vacation Accrual Employee on
Definite Leave to Work Term/Non-Permanent
Appendix E

Last Revised: October 2015
Last Reviewed: October 2015
Next Review:

Employee Name

Home Position Classification

Term Position Classification:

Term Appointment Date:

I request to
(Check one)

Receive vacation pay in lieu of paid vacation days; or

Accrue paid vacation day.

Employee Signature

Date

Supervisor Name (print)

Supervisor Signature

Date