

U.S. Procurement Exception Form

The Government of Saskatchewan has implemented a new process for procuring products and services of United States (U.S.) origin. Exceptions to procure products and services of U.S. origin or from U.S. companies requires approval by the ministry's permanent head or designate. Our goal is to identify ways to reduce or replace the amount of U.S. products and services with Canadian and non-U.S. products and services.

This form must be completed and approved prior to purchasing products or services of U.S Origin or from a U.S. based supplier. Refer to the "Process for Procurement Exception Requests" document for further information.

Employee Requestor Information

Name

Phone Number

Email

Ministry

Supplier and Procurement Information

Supplier Name

Supplier Location

Type of Good or Service

Competition Number and Type (if applicable)

Date (MM/DD/YY)

Please address the following mandatory questions:

1. Please highlight what U.S. Products and Services are included in your procurement, including products being supplied by U.S. companies. Provide the rationale for requiring the U.S. Supplier, Products or Services. You may include price quotes, product specifications or any other evidence that demonstrates the need for U.S. Origin content.

- 2.** What efforts did you undertake to identify available Canadian or non-U.S. sourced alternatives? Are there Canadian or non-U.S. sources of supply for the same or equivalent material/service? If non-U.S. sourced alternatives were available, how did the cost or availability compare?

- 3.** What is the total estimated value of the purchase and what is the percentage or total estimated value of U.S. based products or services? How was the price obtained (i.e. quote)? Was a Canadian or non-U.S. supplier competitive in pricing and quality? If no, provide an explanation.

- 4.** Does the proposed supplier have exclusive ownership of and rights to use the intellectual property (IP) for the goods and services in question?

- 5.** Add any additional information that is relevant to the exemption request. Attach any documentation to support the request.

Recommended by:

Executive Director

Date

Recommended by:

Assistant Deputy Minister

Date

Approved by:

Deputy Minister (or designate)

Date