

Notification of Extension of TAHD Exceeding 1 Year

Last revised: January 2019
Last reviewed: December 2021
Next review: December 2022

Public Service Commission

In accordance with PS/GE Collective Agreement, Article 12.4 A), the Ministry/Agency is providing the SGEU with notification of a Temporary Assignment of Higher Duties (TAHD) exceeding one (1) year.

Ministry/Agency completes notification form and submits to SGEU either through electronic mail at ReginaReception@sgeu.org or direct mail (1011 Devonshire Drive, REGINA, SK S4X 2X4), and forwards a copy of the notification to the Human Resource Service Centre HRSC@gov.sk.ca, **prior to the expiry of the TAHD assignment.**

Date (MM/DD/YY)	<input type="text"/>
-----------------	----------------------

Personal Information

Name	Number
Email	Ministry/Agency
Employee's Home Classification Level and Occupation	Work Address
MIDAS #	

TAHD Information

Employee initially assigned TAHD from:

<input type="text"/>	To	<input type="text"/>
Day/Month/Year		Day/Month/Year

TAHD is being extended from:

<input type="text"/>	To	<input type="text"/>
Day/Month/Year		Day/Month/Year

TAHD Classification Level and Occupation

<input type="text"/>	<input type="text"/>
Supervisor/Manager Name	Date
<input type="text"/>	<input type="text"/>
Supervisor/Manager Signature	