

Section: PS 1203-A

Request for Consideration of Previous Eligible Service for Vacation Leave Purposes

Appendix A

Last revised: December 2022
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The employee is responsible to inform the employer, and to provide proof, of any previous service that may affect vacation benefits prior to the year of allocation.

The Public Service Commission (PSC) will receive and review enquiries regarding additional vacation leave for eligible service. If additional vacation leave is approved:

- For previous Executive Government of Saskatchewan service, full vacation credits will be granted retroactive to latest commencement of employment;
- For eligible service with other employers, vacation credits will be provided from the current vacation year forward only.

Note: All vacation leave shall be subject to the carryover and payout provisions as per the policy.

Note: When provided additional vacation as a result of previous service, employees who receive vacation pay as a percentage of their total earnings shall have their vacation pay recalculated at the appropriate percentage from the first day of the pay period following the date they became eligible for the higher vacation rate.