Non-GOS Asset VPN User Guide

Ministry of Central Services Information Technology Division

This guide should be used to learn how to connect to the network with a non-Government of Saskatchewan device.

Background

This user guide provides information on how to gain access to the Government of Saskatchewan (GOS) computing environment using the Non-GOS Asset VPN Service with a hardware based token.

Only authorized remote users and partners should follow these instructions.

The Non-GOS Asset VPN is intended for authorized remote users using non-Information Technology division (ITD) supported GOS computer devices on networks not secured to ITD standards.

The VPN Service is "client-less" and does not require any software installation as it uses a web based portal.

Authorized users can access the VPN web portal service by using an Internet browser.

This VPN service validates both the user's GOS network account and Entrust mini hardware token for authentication and authorization.

Instructions

To use the Non-GOS Asset VPN web portal, follow these instructions:

- 1) Open your browser (i.e. Internet Explorer, Firefox, etc.).
- 2) Connect to https://access.gov.sk.ca.
- 3) A screen like the one below should appear.

Gov Sas	vernment of skatchewan							
					Language:	English English	(F).)	•
		Login				Français	(French)	
	Please ente	r your GoS userr	name and pas	sword.				
	USERI]				
		Login						

- 4) Enter your GOS username and password.
- 5) Power on your Entrust Mini-hardware Token.



6) Enter the readings displayed on the screen.



Government of Saskatch\;wan						
	Lan	guage:	English	•		
	Login					
	Enter a response from your token with serial number 0814241351.					
	More information is required to log in.					
	Response					
	Continue					

7) Read and accept the warning banner by clicking on Continue.

This Sy	stem is the property of GOS ITO.	
Authori	zed access only. Unauthorized access	
to this network device is prohibited.		
Discon	nect immediately or risk possible	
crimina	il consequences	
	Cancel Continue	

8) You will now be connected to the ITD Web VPN portal and should see a screen similar to the one below. Depending on the applications assigned to you, the list of tabs on the left side of the portal page may differ from the one below.





9) Browse the Web Applications tab on the left panel to connect to the applications made available to you by clicking on the application name in the centre panel.

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Government of Saskatchewan			
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Web Applications			
Browse Networks	Web Applications		Web Applications Requirements and Recommendations
Terminal Services(RDP)	Mail	P	Cookies and JavaScript must be enabled on your browser.
	maGic	P	Your VPN session provides access only to the corporate resources that
	iTown	P	your administrator has previously configured for your use.
	itoNet	P	We recommend that you add the security appliance to the list of trusted
	miNet	E .	sites, as follows:
	theWire and a second se		 Choose Internet Options. To do so, use either of the following methods:
			 Choose Start > (Settings >) Control Panel > Internet Options. Open Internet Explorer and choose Tools > Internet Options.
	docShare		 Click the Security tab. Click the Tusted sites icon, then click the Sites button below. Using the https:// prefix, type the host name or IP address of the security appliance in Trusted Sites window. To maximize connectivity, use a wildcard such as https://*.yourcompany.com. Click Add. Click OK. Click OK on the Security tab.
			To Access a Web Application
			Use one of the following methods to access a web application:
			 Click a link on the Home or Web Applications page. Enter the URL in the Address field in the page, select https:// or x http://, and clicker.gerald ITO http://, and clicker.gerald ITO W X
	⇒		🗸 Trusted sites 🛛 🖓 🕶 😤 100% 👻 🧾

10) Once you have completed your work with the application you have selected, click the small house icon at the top right-hand corner of the screen to return to the main Non-GOS VPN web portal screen. Alternatively, you could click on the small red icon with the white X to log-out of the web portal.





11) Select the Browse Networks tab on the left panel to connect to the shared directories and files available to you.

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6 Information Technology Office		🚵 🔹 🔊 🕤 🚍 🛖 🔹 <u>P</u> age 🗸 Safety 🗸 T <u>o</u> ols 🛛 🔞 👻 🎽
Government of Saskatchewan	Address cifs:// v	Browse Logout Z
Terminal Services(RDP)	Browse Entire Network	To access files in your network, your system administrator must assign permissions that grant you access. Click the link to the destination you want to browse, then click through the hierarchy to the file you want to access. If the link to the destination is not present, you can: 1. Select cifs:// from the drop-down list next to the Address box. 2. In the Address box, enter one of the following 0. Path to the file, using the universal naming convention (UNC) (for example, (\computername\sharedfolder/vesource), 0. Full path to the file, using the hostname/share/resource format. 3. Click Browse. 4. Click through the hierarchy to the file you want to access.
		🗸 Trusted sites 🥢 👻 100% 👻 🕫

- 12) When you have completed your work with the Non-GOS Asset VPN web portal and want to log out, look at the top right-hand corner of the screen for one of the two screen images below. Depending on whether you are on an application screen or the main web portal screen, click the small red icon containing the white X at the top right-hand corner of the application screen or the Logout link on the web portal screen as shown below.
 - a. Log-out from an Application Screen.



b. Log-out from the main web portal Screen.



