

Step 4 Instructions

Stay At Work/Return to Work Details



Saskatchewan!

If the employee is medically cleared to return to work after he/she has provided medical information from a Licensed Healthcare Provider that clearly outlines the employee's medical restrictions (e.g. a completed Form 111 or Licensed Healthcare Provider letter). Clear medical restrictions allow you to make operational decisions regarding the job duties the employee can and cannot do. If clear medical restrictions have not been provided, contact your MA Consultant to determine next steps.

After completing the form click the **Next >** button on the right to proceed. Your information will be saved.

Stay at Work/Return to Work Details

Is the employee able to return to work in his/her own occupation with no restrictions?
*

 Yes No

Is the employee able to return with accommodations?
*

 Yes No

NOTE: Please go to the dropdown arrow on the right and select "Rehab Placement Unconfirmed." If you are not an Vocational Rehabilitation Consultant this is the last step of the wizard that you will need to fill out.



Identification Information



Forms Activity



Absence Details



Stay at Work/Return to Work
Details



Phase I and II Planning



File Closure/Authorization

Next >

Stay at Work/Return to Work Details

Type of Absence: **Absence greater than 5 consecutive work days/shifts**

Case ID: [REDACTED]

Employee Name: [REDACTED]

Status
Rehab Placement Unconfirmed

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Once the employee has provided sufficient medical information that includes clear and objective restrictions that allow you to make operational decisions, Step 4 can begin.

The employee is medically cleared to return to work after he/she has provided medical information from a Licensed Healthcare Provider that clearly outlines the employee's medical restrictions (e.g. a completed Form 111 or Licensed Healthcare Provider letter). Clear medical restrictions allow you to make operational decisions regarding the job duties the employee can and cannot do. If clear medical restrictions have not been provided, contact your HRBP to determine next steps.

After completing the form click the **Next >** button on the right to proceed. Your information will be saved.

Stay at Work/Return to Work Details

Is the employee able to return to work in his/her own occupation with no restrictions?*

Yes **No**

Is the employee able to return with accommodations?*

Yes **No**

NOTE: Please go to the dropdown arrow on the right and select "Rehab Placement Unconfirmed." If you are not an IHWB or HRBP user this is the last step of the wizard that you will need to fill out.



Requesting Closure of a Case

Stay at Work/Return to Work Details

Is the employee able to return to work in his/her own occupation with no restrictions?
*

Yes No

Return employee to work and contact MA Consultant to close this file by going to the dropdown arrow on the right side of the screen and choosing "Request file closure by Manager".

Date employee returned to work*

04-Nov-2024 

Notes:

Employee returned to work without need for accommodation

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