

SGEU Up-in-Range

The following posting is in accordance with the clauses dealing with "In-Hiring Rate of Pay".

Permanent Full-time

LAB000866 - Firearms Lab Technician

Ministry: Executive Government>092 Firearms Secretariat

Grade and Job: SGEU.08., SLT - SGEU

Salary Range: \$30.329-\$38.009

Rate Approved: \$36.50 per hour

Key Responsibilities of position:

Reporting to the Executive Director: Saskatchewan Ballistics Lab, the Firearms Lab Technician will be responsible for receiving, documenting, and preparing firearms-related evidence such as ammunition, casings, and firearms, while rigorously maintaining chain-of-custody records to ensure evidentiary integrity throughout the investigative process. A critical part of your role is to calibrate, operate, troubleshoot, and conduct preventative maintenance on specialized instrumentation, including comparison microscopes, digital imaging systems, and other tools in accordance with the laboratory's quality assurance and control procedures. You will compile and synthesize analytical results into clear, concise technical reports for review by firearms analysts, law enforcement, and legal counsel, and support the preparation of expert testimony for court proceedings under supervision. The incumbent will be appointed as a Special Constable pursuant to The Police Act, 1990.

To be successful in this position, you will have knowledge of the Firearms Act, Regulations, the Criminal Code of Canada, and have experience with courts, court processes and providing court testimony. Your exceptional interpersonal, analytical, and problem-solving skills will assist in providing information, promoting awareness and training and analyzing complex situations. You must be detail-oriented and concise as you handle each piece of evidence that requires testing, as well as:

- Developing and maintaining collaborative work relations (stakeholders, governments, law enforcement agencies, and communities);
- Determining safety, security and compliance standards and procedures are met (in storage and handling of firearms);
- Reviewing, analyzing, and making recommendations for firearm examinations;
- Preparing and submitting legal documents (court briefs, affidavits, and disclosure material); and
- Maintaining security and safety standards and procedures when accessing police, court, and other secure information databases (computer systems, databases, word documents).

Your experience and working knowledge in the following will support you in completing the Firearms Lab Technician duties:

- Firearm classifications, action types, safety, verification, operation and activities;
- Policies, Legislation, Acts and Regulations (Firearms Act, Criminal Code), and other statutes related to firearms;
- Experience handling, using, and identifying firearms;

- Knowledge of law, law enforcement, court procedures and legal processes, and court testimony;
 - Proficiency in working with various databases, systems, spreadsheets, and word documents.
- Typically, the knowledge and skills required for this position would be obtained through a 2-year diploma in Forensic Science or Justice combined with experience in policing, investigations, lab work, firearms expertise and working with various specialized procedures and protocols related to firearms.

Qualifications of person Appointed:

- 22+ years related experience including extensive experience as Staff Sergeant of Forensic Identification
- Canadian Police College
- Training: Emergency Medical Technician, Firearms Instructor Course, Major Crime Investigative Techniques

Submit challenges to staffing@gov.sk.ca

Closing Date: December 5, 2025