

### **SGEU Up-in-Range**

The following posting is in accordance with the clauses dealing with "In-Hiring Rate of Pay".

Permanent Full-time

RES007852 - Senior Personal Care Home Policy/Program Consultant

Ministry: Executive Government>032 Health

Grade and Job: SGEU.13., CCP - SGEU

Salary Range: \$48.852 - \$61.219

Rate Approved: \$61.219

#### **Key Responsibilities of position:**

The Saskatchewan Ministry of Health is seeking an experienced health professional to join the Licensing Unit, Continuing Care Branch. This role will have a strong impact on the provision of services provided in personal care homes across Saskatchewan. In this exciting position, you will lead the day-to day operations associated with the regulation of personal care homes. You will provide support and policy direction, program advice and project leadership to the Ministry of Health, other government ministries, personal care home licensees, the Saskatchewan Health Authority, and other stakeholders. You will be responsible for policy development and implementation, regulation of personal care homes, preparation of reports, and other duties as assigned. Travel is required. Ideal Candidate: Our ideal candidate will be a health care professional with excellent interpersonal skills to build effective working relationships, and have knowledge in the following areas: Lead performance monitoring and management (including on-site visits for personal care homes across the province); Policy consultation, development and implementation, including issue identification and analysis, and the development of options and recommendations; Basic research and program evaluation, statistical and data analysis techniques specific to community-based programming, planning and evaluation; Client assessment to determine if care needs are met; Government decision making, and planning processes; Program development and project management; and, Current and emerging issues related to personal care homes and other continuing care services in Saskatchewan. Knowledge of this position would typically be obtained through a Masters' Degree in a health-related area. An equivalent combination of relevant education and experience may be considered. You will have a demonstrated ability to: Lead and manage project teams composed of people with diverse backgrounds to provide expert advice related to the regulation of personal care homes in order to problem solve, develop and implement new programs/policies; Consult/work with other organizations, colleagues, individuals, and communities to develop and maintain positive working relationships, policies and protocols, address complaints, ensure compliance with policies/programs/legislation, establish partnerships and obtain and exchange information and resources; Lead the measurement and monitoring of activities and services to ensure safe, high-quality care is provided; Accurately interpret and apply applicable legislation, policies and procedures, and review and amend legislation, regulations and standards; Search for and assess information to develop legislation, materials, plans, and reports, analyze trends and issues, identify and develop options and solutions and make timely policy recommendations/conclusions on a variety of quality and operational issues; Communicate clearly, accurately, concisely, and sensitively both verbally and in writing, in order to prepare reports/correspondence, conduct interviews and deal with sensitive situations; Identify, review, investigate and record relevant information and/or evidence through observation interviews, inquiries and inspections; Work both independently and as a team member with other individuals and organizations to meet client and program needs; Plan, organize and prioritize a high-volume diverse workload taking into consideration conflicting priorities, frequent interruptions, and the needs of the team; and, Interact diplomatically to determine or mediate a solution when

encountering difficult or confrontational situations.

Qualifications of person Appointed:

Infection, Prevention & Control (IPAC) Certificate

Psychiatric Nurse Degree Program

Emergency Medical Technician Diploma

Psychiatric Nurse Diploma

Early Childhood Development Certificate

30 years related experience

Submit challenges to: [staffing@gov.sk.ca](mailto:staffing@gov.sk.ca)

Closing Date: November 6, 2025