

SGEU Up-in-Range

The following posting is in accordance with the clauses dealing with "In-Hiring Rate of Pay".

Permanent Full-time

ADM026082 - Video Reviewer

Ministry: Executive Government>073 Corrections Policing and Public Safety

Grade and Job: SGEU.05., PDP - SGEU

Salary Range: \$24.079-\$30.174

Rate Approved: \$27.084 per hour

Key Responsibilities of position:

This position requires the ability to accurately record activity from surveillance video. Assist the Office Manager/Registrar with administrative duties including creating files for investigation under the Safer Communities and Neighbourhoods Act. Monitor radio and GPS systems and record verbal communications during surveillance projects. Surveillance video viewed may contain sensitive material that some may find disturbing.

Qualifications of person Appointed:

- Grade 12 Diploma;
- Office Education Certificate with SIAST – 1 year course;
- Over 11 years of relevant admin experience; and
- Experience working with individuals' sensitive personal information in the medical field.

Submit challenges to staffing@gov.sk.ca

Closing Date: March 27, 2026