

SGEU Up-in-Range

The following posting is in accordance with the clauses dealing with "In-Hiring Rate of Pay".

Permanent Full-time

INF005340 - Business Analyst

Ministry: Executive Government>037 Advanced Education

Grade and Job: SGEU.10., SIB - SGEU

Salary Range: \$36.703-\$45.993

Rate Approved: \$40.000 per hour

Key Responsibilities of position:

As a Business Analyst, you will:

- Lead the business requirements and user story development process, including gathering business needs, writing detailed requirements, developing requirements definitions, completing process analysis, and preparing business cases for product owners.
- Analyze business needs, workflows, and data with curiosity to enhance system functionality, efficiency, and policy alignment.
- Translate complex program rules, mathematical calculations, and system logic into clear, testable system specifications and documentation used by developers and testers.
- Drive design, development, modification, and testing of system changes within Oracle#based solutions and related platforms.
- Investigate and diagnose integration issues (e.g., data inconsistencies, interface failures) involving secure file transfers and flat-file integrations, and work with partners to resolve them.
- Conduct analysis related to needs-based financial aid delivery.
- Develop and execute structured test plans for new or revised system components, ensuring accuracy, stability, and alignment with program requirements.
- Oversee and maintain system documentation, user guides, training materials, and reference resources.
- Provide training and support to system users, ensuring they understand changes impacting business operations.
- Collaborate with ministry branches, federal partners, IT division, vendors, and other stakeholders to support stable system operations.

Qualifications of person Appointed:

- Master's Degree of Science in Computer Science (Data Science)
- Over 12 years of experience as a Junior Data Analyst, Senior Data Analyst and Senior Business Analyst
- N/A
- N/A

Submit challenges to staffing@gov.sk.ca

Closing Date: May 31, 2026