

Tools and Resources PS 709 Table 1 – Number of Working Hours per Month (Excludes Designated Holidays)

Last revised: February 2024

Last reviewed: August 2024

Next review: February 2025

The following table contains the number of working hours per month (excluding Designated Holidays) and hours per weekday by month that will assist with required calculations.

Year	Month	Working Hours in Month	# of Working Hours on Weekdays				
			Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
2023	January	168	32*	40	32	32	32
	February	152	24*	32	32	32	32
	March	184	32	32	40	40	40
	April	152	32	32	32	32	24*
	May	176	32*	40	40	32	32
	June	176	32	32	32	40	40
	July	160	32*	32	32	32	32
	August	168	24*	40	40	40	24*
	September	160	24*	32	32	32	40
	October	168	32*	40	32	32	32
	November	168	24*	32	40	40	32
	December	152	24*	24*	32	32	40
Year	Month	Working Hours in Month	# of Working Hours on Weekdays				
			Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
2024	January	176	32*	40	40	32	32
	February	160	24*	32	32	40	32
	March	160	32	32	32	32	32*
	April	176	40	40	32	32	32
	May	176	24*	32	40	40	40
	June	160	32	32	32	32	32
	July	176	32*	40	40	32	32
	August	160	24*	32	32	40	32*
	September	160	32*	32	32	32	32
	October	176	24*	40	40	40	32
	November	160	24*	32	32	32	40
	December	160	40	40	24*	24*	32

Year	Month	Working Hours in Month	# of Working Hours on Weekdays				
			Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
2025	January	176	32	32	32	40	40
	February	152	24	32	32	32	32
	March	168	40	32	32	32	32
	April	168	32	40	40	32	24
	May	168	24	32	32	40	40
	June	168	40	32	32	32	32
	July	176	32	32	40	40	32
	August	152	24	32	32	32	32
	September	168	32	40	32	32	32
	October	176	24	32	40	40	40
	November	152	32	24	32	32	32
	December	168	40	40	40	24	24

*Working hours on specific days of the week have been reduced by the Designated Holiday. When your regularly scheduled reduced hours of work fall on a designated holiday and you take another day in addition to the designated holiday, the hours not worked must be adjusted by 8 hours.