

B1 Payroll Schedule
January 2024 - December 2024

Period	Start Date	End Date	Pay	Payroll Run Day	Deadlines are 5:00 PM	
					Manager Timecard Approval Deadline	Deadline for Documents to HRSC to Meet Payroll
1 2024 Bi-Week	17-Dec-23	30-Dec-23	5-Jan-24	2-Jan-24	29-Dec-23	17-Dec-23
2 2024 Bi-Week	31-Dec-23	13-Jan-24	19-Jan-24	16-Jan-24	15-Jan-24	31-Dec-23
3 2024 Bi-Week	14-Jan-24	27-Jan-24	2-Feb-24	30-Jan-24	29-Jan-24	14-Jan-24
4 2024 Bi-Week	28-Jan-24	10-Feb-24	16-Feb-24	13-Feb-24	12-Feb-24	28-Jan-24
5 2024 Bi-Week	11-Feb-24	24-Feb-24	1-Mar-24	27-Feb-24	26-Feb-24	11-Feb-24
6 2024 Bi-Week	25-Feb-24	9-Mar-24	15-Mar-24	12-Mar-24	11-Mar-24	25-Feb-24
7 2024 Bi-Week	10-Mar-24	23-Mar-24	28-Mar-24	25-Mar-24	22-Mar-24	10-Mar-24
8 2024 Bi-Week	24-Mar-24	6-Apr-24	12-Apr-24	9-Apr-24	4-Apr-24	24-Mar-24
9 2024 Bi-Week	7-Apr-24	20-Apr-24	26-Apr-24	23-Apr-24	22-Apr-24	7-Apr-24
10 2024 Bi-Week	21-Apr-24	4-May-24	10-May-24	7-May-24	6-May-24	21-Apr-24
11 2024 Bi-Week	5-May-24	18-May-24	24-May-24	21-May-24	20-May-24	5-May-24
12 2024 Bi-Week	19-May-24	1-Jun-24	7-Jun-24	4-Jun-24	3-Jun-24	19-May-24
13 2024 Bi-Week	2-Jun-24	15-Jun-24	21-Jun-24	18-Jun-24	17-Jun-24	2-Jun-24
14 2024 Bi-Week	16-Jun-24	29-Jun-24	5-Jul-24	2-Jul-24	1-Jul-24	16-Jun-24
15 2024 Bi-Week	30-Jun-24	13-Jul-24	19-Jul-24	16-Jul-24	15-Jul-24	30-Jun-24
16 2024 Bi-Week	14-Jul-24	27-Jul-24	2-Aug-24	30-Jul-24	29-Jul-24	14-Jul-24
17 2024 Bi-Week	28-Jul-24	10-Aug-24	16-Aug-24	13-Aug-24	12-Aug-24	28-Jul-24
18 2024 Bi-Week	11-Aug-24	24-Aug-24	30-Aug-24	27-Aug-24	26-Aug-24	11-Aug-24
19 2024 Bi-Week	25-Aug-24	7-Sep-24	13-Sep-24	10-Sep-24	9-Sep-24	25-Aug-24
20 2024 Bi-Week	8-Sep-24	21-Sep-24	27-Sep-24	24-Sep-24	23-Sep-24	8-Sep-24
21 2024 Bi-Week	22-Sep-24	5-Oct-24	11-Oct-24	8-Oct-24	7-Oct-24	22-Sep-24
22 2024 Bi-Week	6-Oct-24	19-Oct-24	25-Oct-24	22-Oct-24	21-Oct-24	6-Oct-24
23 2024 Bi-Week	20-Oct-24	2-Nov-24	8-Nov-24	5-Nov-24	4-Nov-24	20-Oct-24
24 2024 Bi-Week	3-Nov-24	16-Nov-24	22-Nov-24	19-Nov-24	18-Nov-24	3-Nov-24
25 2024 Bi-Week	17-Nov-24	30-Nov-24	6-Dec-24	3-Dec-24	2-Dec-24	17-Nov-24
26 2024 Bi-Week	1-Dec-24	14-Dec-24	20-Dec-24	17-Dec-24	16-Dec-24	1-Dec-24

**** See Communication regarding Fiscal Year End Timecard Requirements**