

GEM Biweekly Payroll Schedule

June 2026 - December 2026

Period	Start Date	End Date	Pay	Payroll Run Day	Deadline: 5:00 p.m.	Deadline: 5:00 p.m.
					Deadline for Documents to HRSC to Meet Payroll	Manager Timecard Approval Deadline (see below for special instructions)
13 2026 Bi-Week	31-May-26	13-Jun-26	19-Jun-26	15-Jun-26	31-May-26	12-Jun-26
14 2026 Bi-Week	14-Jun-26	27-Jun-26	3-Jul-26	29-Jun-26	14-Jun-26	26-Jun-26
15 2026 Bi-Week	28-Jun-26	11-Jul-26	17-Jul-26	13-Jul-26	28-Jun-26	10-Jul-26
16 2026 Bi-Week	12-Jul-26	25-Jul-26	31-Jul-26	27-Jul-26	12-Jul-26	24-Jul-26
17 2026 Bi-Week	26-Jul-26	8-Aug-26	14-Aug-26	10-Aug-26	26-Jul-26	7-Aug-26
18 2026 Bi-Week	9-Aug-26	22-Aug-26	28-Aug-26	24-Aug-26	9-Aug-26	21-Aug-26
19 2026 Bi-Week	23-Aug-26	5-Sep-26	11-Sep-26	8-Sep-26	23-Aug-26	4-Sep-26
20 2026 Bi-Week	6-Sep-26	19-Sep-26	25-Sep-26	21-Sep-26	6-Sep-26	18-Sep-26
21 2026 Bi-Week	20-Sep-26	3-Oct-26	9-Oct-26	5-Oct-26	20-Sep-26	2-Oct-26
22 2026 Bi-Week	4-Oct-26	17-Oct-26	23-Oct-26	19-Oct-26	4-Oct-26	16-Oct-26
23 2026 Bi-Week	18-Oct-26	31-Oct-26	6-Nov-26	2-Nov-26	18-Oct-26	30-Oct-26
24 2026 Bi-Week	1-Nov-26	14-Nov-26	20-Nov-26	16-Nov-26	1-Nov-26	13-Nov-26
25 2026 Bi-Week	15-Nov-26	28-Nov-26	4-Dec-26	30-Nov-26	15-Nov-26	27-Nov-26
26 2026 Bi-Week	29-Nov-26	12-Dec-26	18-Dec-26	14-Dec-26	29-Nov-26	11-Dec-26
27 2026 Bi-Week	13-Dec-26	26-Dec-26	31-Dec-26	28-Dec-26 (STAT)	13-Dec-26	24-Dec-26

Absence Requests, such as time off for vacation, sick leave, etc, should be submitted and approved prior to timecard approval.

For Employees who work on Saturday, the last day of the pay period:

Hourly paid employees must have their timecard approved by 5:00pm on Sunday.

UKG employees must verify their timecard as Saturday's shift is over for manager approval by 5:00 pm on Sunday