

## MIDAS M1 Payroll Schedule

January 2026 - May 2026

Period	Start Date	End Date	Pay	Payroll Run Day	Deadlines are 5:00 PM		
					Manager Timecard Approval Deadline		Deadline for Documents to HRSC to Meet Payroll
					With Supplementary Pay	Without Supplementary Pay	
1 2026 Calendar Month	1-Jan-26	31-Jan-26	30-Jan-26	21-Jan-26	20-Jan-26	6-Feb-26	7-Jan-26
2 2026 Calendar Month	1-Feb-26	28-Feb-26	27-Feb-26	18-Feb-26	17-Feb-26	6-Mar-26	6-Feb-26
3 2026 Calendar Month	1-Mar-26	31-Mar-26	31-Mar-26	26-Mar-26	25-Mar-26	1-Apr-26	6-Mar-26
4 2026 Calendar Month	1-Apr-26	30-Apr-26	30-Apr-26	23-Apr-26	22-Apr-26	7-May-26	7-Apr-26
5 2026 Calendar Month	1-May-26	31-May-26	29-May-26	25-May-26	22-May-26	22-May-26	7-May-26

## GEM Monthly Payroll Schedule - June 2026 - Dec 2026 - See separate document

June 2026 - December 2026

There are two timecard approval deadlines for managers to follow.

Absence Requests (Time off such as Vacation, Sick etc) - need to be submitted and approved prior to timecard approval.

Timecards **with** supplementary pay (e.g. Overtime / Camp Differential), follow the 1st column.

Timecards **with no** supplementary pay, follow the 2nd column.